

THE BY LAWS OF THE NORTHBRIDGE YOUTH SOCCER  
ASSOCIATION

The term “Corporation” shall mean the Northbridge Youth Soccer Association. Inc.

I. Board of Directors

Starting on August 1, 2003, the Corporation’s Board of Directors shall consist of the 5 Officers of the Corporation, i.e. the President, Vice-President, Treasurer, Registrar, and the Secretary. The specific duties of the Officers are outlined below.

II. Duties of Officers

President – The President is responsible for implementing the policies set forth in the Corporations Articles of Organization and its By-Laws. The President is also responsible for implementing policies set forth by a majority vote of the Corporation’s Board of Directors, but only to the extent that the Board’s policies do not conflict with the policies set forth in the Corporation’s Articles of Organization or By-Laws. The President is also responsible for implementing any other policies of the Corporation which have not been specifically set forth by a majority vote of the Corporation’s Board of Directors. The President is responsible for all decisions regarding issues that pertain to the day to day operations of the Corporation that have not been specifically set forth in the Corporation’s Articles of Organization or B –Laws or which have not been addressed by a majority vote of the Corporation’s Board of Directors. Specific duties of the President include, but are not limited to, assisting the Vice-President in recruiting, selecting, and assigning coaches; and personal for responsibilities affecting the operation of the Corporation, i.e. League Coordinators, Equipment Manager, Uniform Manager and

Sponsor Manager, assigning representatives to the leagues in which the Corporation participates and any other positions that are deemed necessary for the effective operation of the Corporation. The President shall also have the authority to act on any other issue not specifically set forth in the Corporation's Articles of Organization or By-Laws, or specifically addressed by a majority vote of the Corporation's Board of Directors, if such action is the best interest of the Corporation.

Vice-President - The Vice-President is responsible for assisting the President in recruiting, selecting, and assigning coaches and personnel for responsibilities affecting the operation of the Corporation, i.e. League Coordinators, Equipment Manager, Uniform Manager and Sponsor Manager, assigning representatives to the leagues in which the Corporation participates: and any other positions that are deemed necessary for the effective operation of the Corporation. The Vice-President shall take over the duties of the President when the President is unable to perform those duties.

Treasurer - The Treasurer has general charge of the financial affairs of the Corporation. The Treasurer shall keep, or cause to be kept, an accurate accounting record of the Corporation. The Treasurer shall submit a financial statement at the Corporation's Annual Meeting using generally accepted accounting principles. The Treasurer shall have custody of all funds and valuable documents of the Corporation and perform all duties incident to the office of Treasurer,

Registrar - The Registrar performs all duties incident to the office of Registrar and shall act as Registrar for the Corporation and carry out all related tasks in regard to the Corporation and the Massachusetts Youth Soccer Association. These duties include, but are not limited to, registration of participants (players) each fall and spring season, submission of all applicable forms to the

leagues in which the Corporation participates, and development of team rosters by age group.

Secretary - The Secretary performs all duties incident to the office of Secretary. These duties include, but are not limited to, recording of minutes from all meetings of the Corporation's Board of Directors, recording of minutes from the Annual Meeting of the Corporation, notification of the Corporation's Annual Meeting through use of broadcast, print, and internet based media, anti submitting all appropriate updates with the approval of the President, to the internet web site of the Corporation. The Secretary shall distribute a copy of each meeting's minutes to all meeting attendees within 15 business days after said meeting, and maintain a copy of all minutes recorded for future reference.

Directors/Officers-Term of Office-

All Directors/Officers shall hold office for a period of one year. Election of officers shall be held at a properly advertised annual meeting of the Corporation All members of the Corporation, as set forth in Article 111 of the Corporation's Articles of Organization are eligible for votes at this meeting. This meeting shall be held before the conclusion of the spring soccer season. Each term shall run from August to July 31 of the following year.

III. League Play

The Corporation will field teams in both the fall and spring soccer seasons. In the fall, the Corporation will participate in the Central Massachusetts Youth Soccer League. In the spring, the Corporation will participate in the Midland Area Youth Soccer League. The Corporation will follow all rules as presented by each of these leagues. The Board of Directors, by majority vote, will determine the playing environment for participants in the Mighty Mites program, the Pee-Wee program, and players under the age of 8.

#### IV. Age Groupings

The Corporation will follow the age guidelines accepted by the Massachusetts Youth Soccer Association. In addition, the Corporation will form teams within single age groupings whenever the number of participants allows such a grouping. Exceptions to the rules set forth in the preceding two sentences of this Article may be allowed by the Corporation's President, subject to approval by a majority of the Board of Directors. However, any exceptions to age placement is subject to the provisions set forth in Article VII of these By – Laws.

#### V. Gender Grouping

When participating in a League which provides for team breakdown by gender. The Corporation will place players by gender except in the case when there are not enough players of any one gender group to form a team.

#### VI. Minimum Age

All players must be at least 5 years old before August 1 of the upcoming fall season before they can participate in this upcoming fall season or the spring season of the following year.

#### VII. Exceptions to Age Placement

Effective with the fall 1997 season, no exceptions will be made that will allow a player in one age group to play with a team that is formed for players in an older or younger age group (2 year grouping for Pee Wee players: single age grouping for players under the age of 8; 2 year grouping for players under the age of 10: Groupings for players age 10 or older will be made according to the rules of the particular league in which the Corporation participates.

### VIII. Behavior of Coaches

Coaches are expected to follow the behavioral guidelines outlined in the Massachusetts Youth Soccer Association's Code of conduct. Coaches are also expected to follow the behavioral guidelines mandated by the various leagues in which the Corporation participates and to follow the general expectations society places on a person working with youth in the community. The Board of Directors will review all incidents involving coaches. Any decision by the Corporation concerning a coach must be made by a majority vote of the Board of Directors. The Board can then direct the President of the Corporation to take whatever action the Board deems necessary. If the President refuses to act, then any other Officer of the Corporation i.e. the Vice-President, the Treasurer, the Registrar, or the Secretary will have the authority to implement the action mandated by the majority of the Board of Directors.

### IX. Fees

Fees for registration and uniforms shall be set by a majority vote of the Board of Directors before the sun or me Tall registrations in any particular soccer year. The soccer year begins at the start of the fall season and ends at the conclusion of the following spring season. The Board of Directors reserves the right to set registration cutoff date and may assess a late fee of \$15.00 per registration until the rosters are formed. Once the rosters have been formed and submitted to the league, a \$30.00 late fee per registration will be assessed Registrations received after the cut-off date are not guaranteed placement and turn be placed on a waiting list. No full refunds will be given after the 3rd week before the start date of any season. A refund requests after this time must be approved by the Board of Directors and will be refunded at 50% of the collected registration fee, minus late fees.

X. Amendments to Articles of Organization or By-Laws

Except as provided for in paragraph 4(e) on Continuation Sheet #4A of the Corporations Articles of the Organization, any amendment to the Corporation's Articles of Incorporation which effect the Corporation a tax exempt status (but only to the extent that the Corporation is actually granted tax exempt status the proper authorities) shall be made only after such amendment has been approved by a majority vote of the Corporation's members during an annual meeting of the Corporation. All other amendments of the Corporation's Articles of Organization may be made by a majority vote of the Board of Directors. However, the Board may, by majority vote, decide to submit any proposed amendments to the Corporation's Articles of Organization to the Corporation's members, at the Corporations annual meet in the members of the Corporation shall then be allowed, by majority vote to either approve or not approve the proposed amendment, and this vote will be binding upon the Corporation and its Directors unless overturned by the members of the Corporation at a subsequent annual meeting.

The By-Laws of the Corporation can be amended as provided fir in paragraph 4(b) Sheet #4A of the Corporation's Articles of Organization.

These By-Laws have hereby been adopted as the By-Laws of the Northbridge Youth Soccer Association; Inc.

Corporation's Board of Directors as evidenced by the signatures below and in accordance with 1(b) on Continuation Sheet f4A of the Corporation's Articles for Organization.

..... Vice-President

.....Treasurer

.....Registrar